



Consulate General of Italy in San Francisco
visti.sanfrancisco@esteri.it

MISSION VISA
For dependents of U.S./NATO military personnel
(National Visa)

APPLICANTS ARE REQUIRED TO BE IN THE UNITED STATES WHILE APPLYING FOR THEIR VISAS AND MAY BE ASKED TO COME TO THE VISA OFFICE FOR AN INTERVIEW

CATEGORY 1: Civilian personnel who are employees of the U.S. Government

Applicants in this category must submit their applications to the Italian Embassy in Washington D.C. through the U.S. Department of State. Please contact the Department of the Army (Pentagon) at 703-545-9148. The Consulate in San Francisco cannot receive these applications or issue the corresponding visas. Disregard all following instructions.

CATEGORY 2: Civilian contractors/technicians working at a U.S./NATO military base

Applicants in this category must be employees of a private company and be assigned to a military base in Italy through the framework of a work contract between the private company and the U.S. armed forces.

CATEGORY 2 REQUIREMENTS:

You must submit all required documents. Visa applicants can appear in person to submit their visa request at this Consulate General **or** sign before the appropriate military officer and mail their application packets. If you belong to this category, please contact the visa office to pre-screen your application, **only** after receiving your USSO letter, either by scanning and e-mailing your packet to visti.sanfrancisco@esteri.it or by calling 415-292-9213 between 2:30 and 4:00 PM M-F.

The national visa fee applies to this visa.

Applicants must submit the following documents in original:

- **Passport** or travel document accepted by the Schengen countries valid for a period of 3 months beyond the applicant's last day of stay abroad. The passport must have a blank page on which the visa will be affixed. **(plus: photocopy of the official page with personal data and expiration date, plus page with signature if it does not appear on the same page).**
- **Proof of physical residence** in our jurisdiction, such as a photocopy of a driver's license, state ID, or utility bill (please do not send us original IDs other than passports).
- **Proof of legal permanent residence** in the United States (only **non-U.S.** citizens): U.S. Alien Registration Card or valid long-term U.S. visa, valid for at least three months beyond the intended departure from the Schengen member states. **U.S. visas B1/B2 visas are not**



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acceptable for this purpose. If you have a B1 or B2 visa, you cannot apply for the Schengen tourist visa. (**plus: photocopy of the residence card or the passport page with the longterm U.S. visa**).

- **One** recent ICAO standard **photograph**: 45mm (1,77 inch) by 35mm (1,37 inch) in size, full face, front view, color. It must be glued to the Schengen visa application form, in the top right.
- **One [Long stay visa application form](#)** completely and clearly filled out.
- **Letter from the USSO (United States Sending Office)** at the United States Embassy in Rome, in original. If you do not have this letter, please do not contact the office for a pre-screening or appointment until you have this letter.
- **The military orders** (PCS orders);
- If family members are accompanying the applicant for the whole duration of his/her stay in Italy, they must also possess a valid passport, fill out the proper application form, submit a certified copy of the marriage certificate and birth certificates of the children. If family members are minor children, both parents must submit a **[notarized parental consent](#)**, addressed to the Italian Consulate, giving permission to accept the visa application and to issue the visa. The parents signing the consent form must be the ones shown on the minor's birth certificate, if they are not, a custody order is required.
- **One [Declaration for Mailing Passports](#)** completely and clearly filled out and a **self-addressed** (from yourself and to yourself) **pre-paid US Postal Service envelope** so that your passport can be mailed back to you.

Consular officers may request additional documents at their discretion. **Please be aware that submitting the required documentation does not guarantee the issuance of a visa.**

We strongly urge you to take a photocopy of the application and supporting documents with you to Italy, because the domestic immigration authorities may ask you to show the documents submitted to obtain a visa. There are nine time zones of difference between us and them, so if the authorities must wait for us to send them those documents, it may be inconvenient for you.